

Movie Magic Budgeting Shortcut Keys

File Menu

Shortcut	Windows Keys	Mac Keys
New Budget	CTRL + N	CMD + N
Create Blank Budget	CTRL + SHIFT + N	CMD + SHIFT + N
Make Template	CTRL + SHIFT + T	CMD + SHIFT + T
Open File	CTRL + O	CMD + O
Reopen (most recent file)	F12	F12
Save	CTRL + S	CMD + S
Save As	CTRL + SHIFT + S	CMD + SHIFT + S
Close Active Window	CTRL + W	CMD + W
Close Active Budget	CTRL + SHIFT + W	CMD + SHIFT + W
Print Setup	CTRL + P	CMD + P
Print Preview	CTRL + SHIFT + V	CMD + SHIFT + V
Print	CTRL + SHIFT + P	CMD + SHIFT + P
Exit	CTRL + Q	CMD + Q

Edit Menu

Shortcut	Windows Keys	Mac Keys
Undo	CTRL + Z	CMD + Z
Redo	CTRL + SHIFT + Y	CMD + SHIFT + Y
Cut	CTRL + X	CMD + X
Copy	CTRL + C	CMD + C
Paste	CTRL + V	CMD + V
Insert Row	CTRL + I	CMD + I
Insert Production Total	CTRL + B	CMD + B
Insert Contractual Charge	CTRL + /	CMD + /
Insert Subtotal Adjustment	CTRL + - (MINUS)	CMD + - (MINUS)
Insert Subtotal	CTRL + = (EQUALS)	CMD + = (EQUALS)
Delete Row	CTRL + D	CMD + D
Clear	CTRL + (DELETE)	CMD + (DELETE)
Select All	CTRL + A or SHIFT F4	CMD + A or SHIFT F4
Select Row	CTRL + '(BACK QUOTE)	CMD + '(BACK QUOTE)
Find	CTRL + F or SHIFT + F10	CMD + F or SHIFT + F10
Find Next	CTRL + SHIFT + F	CMD + SHIFT + F
Replace	CTRL + H	CMD + H

Tools Menu

Shortcut	Windows Keys	Mac Keys
View/Apply Fringes	CTRL + 1 or SHIFT + F1	CMD + 1 or SHIFT + F1
View/Apply Groups	CTRL + 2 or SHIFT + F2	CMD + 2 or SHIFT + F2
View/Exclude Contractual Charges	CTRL + SHIFT + C or F4	CMD + SHIFT + C or F4

Setup Menu

Shortcut	Windows Keys	Mac Keys
Budget Preferences	CTRL + SHIFT + 9	CMD + SHIFT + 9
Globals	CTRL + G	CMD + SHIFT + G
Fringes	CTRL + 3	CMD + 3
Groups	CTRL + 4	CMD + 4
Locations	CTRL + 5	CMD + 5
Currencies	CTRL + 6	CMD + 6
Units	CTRL + 7	CMD + 7
Sets	CTRL + 8	CMD + 8

Data Menu

Shortcut	Windows Keys	Mac Keys
Recalculate	CTRL + F9	CMD + F9
Reset Session and Change Totals	F5	F5
Show/Hide Original and Variance Columns	SHIFT + F5	SHIFT + F5
Show Fringe Total Column	CTRL + SHIFT + F5	CMD + SHIFT + F5
Make Fringe Range	CTRL + R	CMD + R
Remove Fringe Range	CTRL + SHIFT + R	CMD + SHIFT + R
Note	CTRL + SHIFT + (SPACE)	CMD + SHIFT + (SPACE)

Shortcuts Menu

Shortcut	Windows Keys	Mac Keys
Create	CTRL + SHIFT + M	CMD + SHIFT + M
Apply	CTRL + M	CMD + M

Worksheets Menu

Shortcut	Windows Keys	Mac Keys
Hide Active Sheet	CTRL + SHIFT + 0 (ZERO)	CMD + SHIFT + 0 (ZERO)

Library Menu

Shortcut	Windows Keys	Mac Keys
Retrieve	CTRL + L	CMD + L
Store	CTRL + SHIFT + L or SHIFT + F3	CMD + SHIFT + L or SHIFT + F3
Manager	CTRL + Y	CMD + Y

Go To Menu

Shortcut	Windows Keys	Mac Keys
Top Sheet	CTRL + T or ALT + 1	CMD + T or ALT + 1
Accounts	SHIFT + CTRL + E or SHIFT + F9	SHIFT + CMD + E or SHIFT + F9
Details	CTRL + SHIFT + D or SHIFT + F9	CMD + SHIFT + D or SHIFT + F9
Up from Selection	CTRL + U or CTRL + (ARROW UP)	CMD + U or CMD + (ARROW UP)
Down into Selection	CTRL + D or CTRL + (ARROW DOWN)	CMD + D or CMD + (ARROW DOWN)
First	CTRL + (PAGE UP)	CMD + (PAGE UP)
Previous	CTRL + (ARROW LEFT) or F9	CMD + (ARROW LEFT) or F9
Next	CTRL + 0 or CTRL + (ARROW RIGHT) or F10	CMD + 0 or CMD + (ARROW RIGHT) or F10
Last	CTRL + (PAGE DOWN)	CMD + (PAGE DOWN)

Help Menu

Shortcut	Windows Keys	Mac Keys
Contents	CTRL + F1	CMD + 1

EP Resources

Services

Service	Website	Phone
Payroll Services	ep.com	818.955.6000
EP Financial Solutions	epfinancialsolutions.com	
Central Casting	centralcasting.com	818.562.2700

Products

Product	Website	Phone
Movie Magic Budgeting	ep.com/home/managing-production/movie/magic/budgeting	818.955.6399
Movie Magic Scheduling	ep.com/home/managing-production/movie/magic/scheduling	818.955.6399
Paymaster Rate Guide	ep.com/home/paying-crew-and-talent/paymaster-rate-guide	818.955.6399

Support

Team	Email	Phone
Product Support	support@ep.com	818.955.6000
Training	training@ep.com	818.955.4004